PRESENTING RESOLUTIONS TO THE ANNUAL MEETING
OF THE ILLINOIS CONFERENCE, UNITED CHURCH OF CHRIST

Purpose of Resolutions: To engage members and churches in the Illinois Conference for education and action regarding issues which need to be addressed in the church and in society.

Types of Resolutions: (A) Standard Resolution and (B) Emergency Resolutions. Standard Resolutions will be the norm and allow the churches of the Conference enough time for study and discussion prior to final action by the Annual Meeting. Emergency Resolutions will be considered on the basis that the issue is urgent, does not allow time for normal study, and needs to be acted on immediately.

Procedure for Writing:
1. Each resolution must include a theological rationale.
2. The "whereases" of each resolution should be statements of fact which include supporting data.
3. The specific resolves of each resolution ought to include a statement of which officer, committee, task force, ad hoc group or individual within the Conference is expected to implement the resolution. If there are financial implications, the suggested place in the budget for such support should be indicated. The originators of the resolution will serve as advocates at hearings and should be available to work on its implementation.
4. Following the resolution must be included the listing of the submitters. No resolution may be submitted by individuals alone, except through the process of petition at the Annual Meeting.
5. Each resolution must be cast in the form of "The Conference" as subject of an action verb.

Procedure for Submission:

The deadline for submitting resolutions to the Conference office for the 2020 Annual Meeting will be April 5, 2020.

Standard resolutions may be presented by congregations, church groups or associations and submitted by the deadline date.

Emergency resolutions may be presented in the following ways:
ALTERNATIVE 1. Any congregation, church group or association may present emergency resolutions at the Annual Meeting by securing 100 signatures from delegates in time for the Business Committee to place it on the agenda for determination by the Annual Meeting to receive it for hearing and action. A simple majority vote by the delegates is necessary for the resolution to be considered. In 2020 the Conference Council will meet on Friday June 5, prior to the start of business session.
ALTERNATIVE 2. Congregations, church groups or associations may present emergency resolutions to the Conference by the above deadline date. The resolution will then be reviewed in light of the criteria for emergency resolutions. If approved, the resolution is placed on the agenda for a hearing, discussion and action at the Annual Meeting. Last minute Resolutions must be submitted to the Conference President or Vice President by the end of the first Business Session for review and possible inclusion in the second Business Session.

Process for Review:

1. Standard resolutions that are judged ready by the Conference Council are placed on the agenda of the Annual Meeting. The Annual Meeting will then vote to determine whether to refer the resolutions to the churches for study, discussion and recommendation for vote at the Annual Meeting the next year.

2. Other resolutions passed at Association Annual Meetings as well as those resolutions submitted through the process of petition will be referred to the Business Committee by the Moderator if submitted by 12 noon of the first day of Annual Meeting. Resolutions submitted to the Business Committee must conform to the requirements for Conference resolutions. The Business Committee will make that decision.

3. Hearings will be scheduled for each resolution that has been accepted for placement on the agenda. It is understood that, if during the course of the hearing, the sponsors of a resolution wish to revise their resolution, they are free to do so providing they can submit a revised copy of the changed resolution before the resolutions are considered for action by the Conference.

4. During the course of the session of the Annual Meeting, it is understood that other resolutions may be submitted through the process of signatures of 100 official delegates to the Conference. These emergency resolutions will be referred to the Business Committee to check signatures, review resolution against criteria and refer to the Business Session. A 2/3 vote will be necessary to suspend the rules in order to then act on the resolution according to their type—standard or emergency.

Preferred submission as an attachment in Word (if possible):
ilconferenceucc@gmail.com

or, if electronically not possible:
Illinois Conference of UCC
1840 Westchester Blvd #200
Westchester IL 60154