Verify that all of your Illinois Sales Tax Exemption Certificate information is correct

✓ If not, contact us immediately.

✓ Do not discard - your Illinois Sales Tax Exemption Certificate is an important tax document that authorizes you to purchase tangible personal property for use or consumption tax-free.
We have enclosed your Illinois Sales Tax Exemption Certificate

Welcome!

We have enclosed your Illinois Sales Tax Exemption Certificate. Verify that all of the information is correct. If any corrections are needed you must contact us immediately at the telephone number listed below.

Do not discard. Your Illinois Sales Tax Exemption Certificate is an important tax document that authorizes you under the Retailers’ Occupation Tax Act to purchase tangible personal property for use or consumption tax-free.

If you wish to be registered for any other taxes or fees, you must complete a new application. For additional information or questions, visit our website at tax.illinois.gov or call us weekdays between 8:00 a.m. and 4:30 p.m. at the telephone number below

EXEMPTION SECTION 3-520
ILLINOIS DEPARTMENT OF REVENUE
101 WEST JEFFERSON STREET
SPRINGFIELD IL 62702

217 782-8881
REV.E99@illinois.gov

Enclosure(s)

TO: All United Churches of Christ in Illinois

The Illinois Department of Revenue has informed us that our member churches may use the tax exempt number assigned to the Illinois Conference. Copies of this letter may be used, if necessary, to prove exemption from State and local retailer’s occupation and service tax.