Illinois Conference UCC
Thriving Pastors in Revitalizing Congregations
Job Posting

TPIRC Program Director
38,000: $36.54 * 20 hr/wk * 52 weeks
Flexible schedule and work from home office. Internet (and ZOOM) access a must.
Reports to: IL Conference Minister

The TPIRC Program Director serves as head of staff for the TPIRC program and the primary liaison between the IL Conference and the Lilly Foundation.

Other duties include:

• Oversee and promote the TPIRC program of the IL Conference consistent with the specifics of the grant proposal.
• Meet monthly with the Ministry Leadership Team
• Present an update report for each Conference Council meeting
• Provide oversight and support, including continuing education, to the coaches and CCoP facilitators as they support the pastors
• Provide encouragement to the pastors involved in the program
• Provide leadership for the gathering of the Cohort groups
• Vision and promote the annual Summit Learning Events
• Convene quarterly meetings with an advisory team to provide feedback and input to the program as it evolves.

Key Skills required

• Exceptional communication skills including but not limited to: public speaking, report writing, small group facilitation, promotions, email/newsletter, well planned and timely notices.
• Ability to identify and recruit talent to provide excellent training, inspiration or motivation.
• Confidence in promoting a shared vision throughout a diverse organization
• Strong conflict mediation skills.
• Ability to work in a team environment both as a team player and as a team leader.
• Familiarity with the UCC and congregational vitality

This is a part-time job that by federal law must be compensated at an hourly rate. Actual hours worked must be submitted to the Support Staff for Operations on the schedule established at hire. It is expected that this position will average 20 hr/wk. The most current Personnel Handbook for the IL Conference will apply to this position and will outline limited benefits, rights and responsibilities of part time employees of the IL Conference.

Please submit letter of interest and resume to the Rev. Molly Carlson (MollyCarlson@ilucc.org). Applications will be reviewed starting December 27, 2021.